



How do I apply to vote by proxy?

- 1** You must ask someone who is willing and able to be your proxy and vote on your behalf. Please note that a person can only be the proxy for close relatives and up to two other people at the same election or referendum.*
- 2** Fill in the proxy vote application form. You must give a reason why you want to vote by proxy, for example you may be abroad on holiday on election day.
- 3** Make sure **you** complete all sections of the form and supply your date of birth and signature.
- 4** Return your form as soon as possible to the address shown below.

From 10 June 2014 in England and Wales, and from 19 September 2014 in Scotland, only electors who are (or will be) registered individually for a particular election or referendum are entitled to vote by proxy at that election or referendum. In addition, the person you wish to appoint as your proxy can only act as proxy if they are (or will be) registered individually. Contact your electoral registration office for further information.

Please **do not** return your form to the Electoral Commission. **Please note:** your application form must arrive at your electoral registration office by **5pm 11 working days** before an election or referendum when changing or cancelling an existing proxy, postal or postal proxy vote and by **5pm 6 working days** before an election or referendum when applying for a new proxy vote. If you are eligible to vote in the Scottish Independence Referendum taking place on 18 September 2014, the deadline to apply to vote by proxy is **5pm on 3 September 2014**.

* By referendum we mean: Neighbourhood Planning Referendums, Council Tax Referendums, Mayoral & Governance Arrangements Referendums, Local Authority Advisory polls and the Scottish Independence Referendum. If you wish to apply to vote by post for a different type of referendum, please contact your Electoral Registration Officer.



Voting by proxy

If you cannot vote at an election or referendum in person, you can apply to vote by proxy (someone else voting on your behalf). You can use this form to apply to vote by proxy for one particular election only.

What happens after I've returned this form?

- Your proxy must go to **your** local polling station to vote. If your proxy cannot get to the polling station, they can apply to vote for you by post. They can apply to do this by 5pm **11 working days** before election day. They should contact the electoral registration office for more details.
- Your proxy will be sent a proxy poll card, telling them where and when to vote on your behalf.
- You should let your proxy know how you want them to vote on your behalf, for example, which candidate, party, or outcome.
- If it turns out that you are able to go to the polling station on election day, you can vote in person as long as your proxy has not already done so or has not applied to vote for you by post.
- You will need to give your date of birth and signature on this application form. This information is needed to prevent fraud. If you are unable to sign this form, please contact your Electoral Registration Officer.

Voting as proxy

A person can only be a proxy for close relatives and up to two other people at an election or referendum.

Close relatives are the spouse, civil partner, parent, grandparent, brother, sister, child or grandchild of the applicant.

The person you wish to appoint as your proxy can only act as proxy if they are 18 or over and they are (or will be) registered individually for that election or referendum. The requirement to be registered individually applies from 19 September 2014 in Scotland. For the Scottish Independence Referendum, a proxy does not have to be registered to vote, but must be 16 or over on the day of the poll, and must be a British, Irish, other European Union or qualifying Commonwealth citizen.

More information

If you have any questions about voting by proxy, go to **www.aboutmyvote.co.uk** or contact your electoral registration office.

In England and Wales, the electoral registration office is based at your local council. In Scotland, it may be a separate office.

For contact details, go to **www.aboutmyvote.co.uk**

This form does not apply in Northern Ireland. Visit **www.eoni.org.uk** for more information.

We will only use the information you give us for electoral purposes. We will look after personal information securely and we will follow the Data Protection Act 1998. We will not give personal information about you to anyone else or another organisation unless we have to by law.

Application to vote by proxy at a particular election or referendum



Only one person can apply to vote by proxy using this form. Please write in black ink and use **BLOCK LETTERS**. When you have completed every section and signed the form yourself, send it to your electoral registration office. You can get the address at www.aboutmyvote.co.uk

1 About you

Surname

First names (in full)

Your address (where you are registered to vote)

Postcode

Daytime telephone or mobile number (optional)

E-mail address (optional)

2 About your proxy

Full name

Relationship to you (if any)

Full address

Postcode

3 At which election or referendum do you want a proxy vote?

I want to vote by proxy at all election(s) and the referendum(s) held on:

D	D	M	M	Y	Y	Y	Y

4 Why do you want a proxy vote?

Please explain why you are not able to go to your polling station on election day:

5 Your date of birth and declaration

Declaration: I have asked the person I have named as my proxy and confirm that he/she is willing and able to be appointed to vote on my behalf.

As far as I know, the details on this form are true and accurate. I understand that to provide false information on this form is an offence, punishable on conviction by imprisonment of up to 2 years and/or a fine.

Date of birth: Please write your date of birth 'DD MM YYYY' in the black boxes below, **using black ink.**

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Signature: Sign below, keeping within the grey border.

If you are unable to sign this form, please contact your Electoral Registration Officer.

6 Date of application

Today's date

D	D	M	M	Y	Y	Y	Y